

Green County Master Gardeners Association By-Laws

ARTICLE I NAME AND LOCATION

This organization shall be known as the Green County Master Gardeners Association and serves the Master Gardeners of Green County, Wisconsin and the surrounding area. The mailing address shall be 2841 6th St, Monroe, WI 53566.

ARTICLE II MISSION

The mission of this organization shall be:

1. To serve the needs of all gardeners in Green County and the surrounding area.
2. To promote the continuing education of members through horticultural education, programs, tours, etc.
3. To promote community service through volunteer activities.
4. To recognize members who meet and maintain certification.
5. To provide for the exchange of ideas and to provide opportunities to promote the understanding of responsible gardening practices.
6. To provide a link between the community and the UW Extension.

ARTICLE III MEMBERSHIP

Membership will include the following categories:

1. Voting Members
 - a. Certified Master Gardeners – persons certified by UW Extension who are in good standing. Good standing is accomplished by completion of a Master Gardener program and maintenance of certification through volunteer activities and continuing education.
 - b. Intern Master Gardeners – persons training to become a Master Gardener but have not satisfied the service requirement for certification.
2. Non-Voting Members
 - a. Other interested persons who have a technical interest in horticulture or members who have not maintained certification. These members can attend all functions of the Association but do not have voting rights within the organization.

ARTICLE IV OFFICERS

1. Officers – The officers of the organization shall be president, vice president, secretary and treasurer.
2. Duties
 - A. The president shall preside at all meetings, appoint all committees, and shall, in general, perform duties pertaining to the office. In addition, the president shall serve as the representative to the State Association.

In the event that the President is unable to attend a meeting of the State Association, one of the other officers or other designee shall serve as the alternate representative in his/her place. The president will serve a one year term.

- B. The vice president shall preside at meetings and perform the duties of the President in the absence of the President or at the request of the President. Upon completion of the vice presidents term of office, the vice-president will assume the position of President. The vice president will serve a one year term
- C. The secretary shall keep all records of the organization, serve notice of meetings, conduct correspondence and present a written report at the monthly meetings. The secretary will serve a term of 2 years and be elected in alternating years of the treasurer beginning in 2004.
- D. The Treasurer shall receive all funds, issue receipts, make disbursements upon authorization of the organization and keep accurate record of all funds. The treasurer shall maintain a checking account and work with the audit committee to audit accounts on an annual basis. The treasurer will serve a term of 2 years and be elected in alternating years of the secretary.

ARTICLE V ELECTIONS

- 1. Officers shall be elected by the general membership at the annual membership meeting to serve the terms described above.
- 2. Only Certified Master Gardeners or Intern Master Gardeners in good standing are eligible to vote in elections.
- 3. Vacancies in all offices occurring before the expiration of the term shall be filled by appointment of the president and shall hold office until the next scheduled election.

ARTICLE VI MEETINGS

- 1. The annual meeting of this organization shall be the second Thursday of November.
- 2. Regular meetings of the membership shall be held at 7 P.M. on the fourth (4th) Thursday of each month, except December and January. Exceptions to date and time of membership meetings can be determined by a vote of the membership.
- 3. A quorum for the meeting is defined as the members attending the meeting.

ARTICLE VII DUES

Members will be required to pay dues on an annual basis. Annual dues will include membership to the WIMGA. The local portion of the dues will be determined by a majority vote of the membership at the annual meeting. Dues will be payable at the

time of applying for membership and thereafter at the annual meeting for the upcoming year.

ARTICLE VIII COMMITTEES

Committees will be appointed by the President on an as needed basis to perform specific duties.

ARTICLE IX FINANCIAL DISBURSEMENTS AUTHORIZATION

The Executive Committee, which includes the President, Vice President, Secretary, Treasurer and the Immediate Past President, shall have the authorization to instruct the Treasurer to disburse funds for the organization for amounts up to \$50. Disbursements of funds greater than \$50 shall require authorization of the organization by vote of general membership.

ARTICLE X AMENDMENTS

These bylaws may be amended by a two thirds (2/3's) vote of the members present at a general membership meeting provided the amendment(s) is either submitted in writing to the membership 30 days prior to the meeting or presented for an announced open discussion at the meeting prior to the one met for action on the amendment(s).

Approved: March 25, 2004

Revised: June, 22, 2006

Revised: November 10, 2011

Revised: November 14, 2013